



Borough of Telford and Wrekin

Planning Committee

Wednesday 14 June 2023

Terms of Reference 2023 / 2024

Cabinet Member:	Cllr Nathan England - Cabinet Member: Finance, Customer Services and Governance
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Policy & Governance
Report Author:	Kieran Robinson - Democracy Officer (Scrutiny)
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Wards Affected:	None
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	SMT – 2 May 2023 Planning Committee – 28 June 2023

1.0 Recommendations for decision/noting:

It is recommended that the Planning Committee:

- 1.1 Review and agree the Terms of Reference set out at Appendix A.

2.0 Purpose of Report

- 2.1 To set out the Terms of References for the Planning Committee as outlined in Appendix A.

3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.

3.2 At the Annual Meeting of the Council on 25 May 2023, Full Council delegated authority to each Committee to review its own Terms of Reference.

3.3 The Terms of Reference forms part of the Constitution and was approved by Full Council in that context on 3 March 2022.

3.4 No changes to the Terms of Reference are suggested.

4.0 Summary of main proposals

4.1 For the Planning Committee to review its Terms of Reference attached at Appendix A.

5.0 Alternative Options

5.1 There are no alternative options arising from this report.

6.0 Key Risks

6.1 There are no key risks arising from this report.

7.0 Council Priorities

7.1 A community-focussed, innovative council providing efficient, effective and quality services.

8.0 Financial Implications

8.1 There are no financial implications arising from this report.

9.0 Legal and HR Implications

9.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees. At the Annual Meeting of the Council on 25 May 2022, Full Council delegated authority to each Committee to review its own Terms of Reference.

9.2 The proposals contained in this report can be delivered using existing resources”.

10.0 Ward Implications

10.1 There are no ward implications arising from this report.

11.0 Health, Social and Economic Implications

11.1 There are no health, social and economic implications arising from this report.

12.0 Equality and Diversity Implications

12.1 There are no equality and diversity implications arising from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no climate change and environmental implications arising from this report.

14.0 Background Papers

1 Council Constitution

15.0 Appendices

A Terms of Reference – Planning Committee

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal	05/05/2023	25/05/2023	SH
Finance	05/05/2023	24/05/2023	MB